

## NEW COVID 19 POLICIES AND PROCEDURES

### A PLACE IN THE SUN GARDEN HOTEL

#### Check-in

Your credit card will be pre-authorized the morning of your check-in (or charged if you are only staying one night), and the folio will be emailed to you.

Pool towels and any special requests will be left in your unit, and the air conditioning will be on. There will also be extra coffee, towels, paper products and kitchen bags in your unit, since there will be no maid service. Extra recycle and trash bins are now between units #2 and #3, and units #8 and #9.

#### Face Masks and Social Distancing

Face masks are required when entering or leaving the property, or when social distancing of at least 6 feet is not able to be maintained. Employees are required to wear face masks when cleaning rooms, or in common areas.

#### Entry

Norma will email you the morning of your check-in (after pre-authorizing or charging of your credit card) to provide the gate code for the main entrance and lockbox code info for your front door key. No more waiting in a check-in line to start your vacation, you can just go direct to your unit now! 😊

**There will be NO FACE-TO-FACE CONTACT**, for everyone's safety.

The office and laundry/maintenance rooms have limited hours, and are now for employees only. **No shared continental breakfasts or coffee.** Every unit has in-room coffee

#### Check-out

Please leave the key(s) in your room when checking out, making sure to lock up and turn off the a/c.

#### Use of Pool and Spa

Our pool and spa facilities are open 24 hours/day now (no lifeguard on duty), with quiet hours from 10 p.m. to 8 a.m. Use is limited to one person, household or family at a time. Chaise lounges and tables in the gazebo will be kept 6' apart to maintain social distancing. Families or households may lounge together. ***Please be respectful if you are not the only ones using the pool or spa. Time slots will be used if needed.***

#### Barbecue

As always, the barbecue (natural gas, not propane) in the gazebo is available anytime for guests to use.

#### Maid Service

There will be no maid service, unless specifically requested. The room will be cleaned and sanitized prior to check-in, with extra cleaning and sanitizing procedures in place.

**If you need anything during your stay, please text Norma at 760-275-5326**